

Oral History in New Zealand

Journal of the National Oral History Association of New Zealand
Te Kete Kōrero-a-Waha o te Motu

Guide for Contributors

Oral History in New Zealand welcomes contributions, whether long or short articles, book, documentary or exhibition reviews, reports of meetings and conferences, or work in progress. They should be sent to the editors:

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Articles are subject to the process of anonymous review. Three decisions can be made: accept, revise or reject. The editors will make every endeavour to provide supportive suggestions to contributors whether or not an article is accepted or rejected.

The editors welcome contributions from a wide range of disciplines and practices, for example, history, Maori studies, women's studies, sociology, cultural studies, anthropology, politics, social policy, social administration, museum studies, archive work, health studies, education, library and information services, community publishing, folklore, media studies, photography, broadcasting, nursing, social work, psychology, psychiatry, and in fact any area where the significance of orality, personal testimony and remembering is understood and valued.

Manuscripts

Articles must normally be up to 5000 words in length. Reports should be between 1500-2500 words in length. All manuscripts should be presented with double spacing and each page clearly numbered.

Authors' names: To facilitate the process of anonymous review, names should appear only on a separate front title sheet with the full title of the article. Joint author's names should be given alphabetically. Authors must specify if they wish otherwise.

Biographical details: An outline self-description of each author, not more than three lines long, should be submitted with the manuscript on a separate sheet.

House style: Contributions should be written in a direct style, avoiding jargon.

Quotations and quotation marks. The use of longer direct quotations is welcomed. Quotations must be referenced. If they are less than two sentences in length they should be included in the main body of the text using single quotation marks. Quotations longer than two sentences should be indented without quotation marks. Use three dots to indicate a pause in speech. Deletions from speech should be indicated with brackets: [...] Any authorial explanatory comments should be inserted in square brackets. Questions should be italicised.

References and notes: Endnotes not footnotes should be used. They should be numbered consecutively in the text in superscript following punctuation (for example,¹). For repeated references use the author's surname, year of publication, page number, e.g. Hutching, 1993, p 7.

Articles:

Anna Green, 'Coffee and Bun, Sergeant Bonnington and the Tornado: Myth and Place in Frankton Junction', *Oral History*, vol 28, no 2, 2000, pp 26-34.

Books:

Megan Hutching, *Talking History: A Short Guide to Oral History*, Wellington, 1993.

Chapters in books:

Lynette Shum, 'Remembering Chinatown: Haining Street of Wellington', in Manying Ip, ed, *Unfolding History, Evolving Identity: The Chinese in New Zealand*, Auckland, 2003.

Interviews:

Sol Filler, interview, 12 December 1990, Side 3 (*or Track 3 or File 3, whatever is used by the interviewer*), Auckland Public Library Oral History Archive, 90-OH-091/3.

Respondents' names: Authors must have written permission from the person quoted to use their actual name.

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