

## Oral History Workshops

Alexander Turnbull Library Outreach Services offer workshops for people considering using oral history in their work, community or personal projects.

Wellington workshops are taught by **Judith Fyfe, lawyer and oral historian**, and **Lynette Shum, Oral History Adviser**, and are held at the National Library of New Zealand.

All equipment is provided and all participants receive comprehensive guides and resources and a certificate of attendance.

Workshops elsewhere and Māori-English bilingual group courses are also available.

For further information including registration, workshops in other areas or funding, contact:

### Outreach Services

Heritage Advice Coordinator 04 462 3935  
Oral History Adviser 04 462 3977  
Oral History Adviser, Māori 04 462 3976

Or e-mail: [ATLOutreach@dia.govt.nz](mailto:ATLOutreach@dia.govt.nz)

[www.natlib.govt.nz](http://www.natlib.govt.nz)

## Oral History at the Alexander Turnbull Library

The Alexander Turnbull Library

- is part of the National Library of New Zealand / Te Puna Mātauranga o Aotearoa
- collects and preserves interviews and other recordings
- provides a reference service and access to researchers
- provides advice and resources for those working in oral history throughout New Zealand
- provides training workshops throughout New Zealand
- hires recording and transcribing equipment to oral historians in the Wellington area
- promotes professional, ethical and technical standards in oral history recording and archiving

The oral history collection is New Zealand's largest, comprising recordings of more than 15,000 interviews and events. Interloan can be arranged. The Library welcomes deposits and donations of recordings of New Zealand and Pacific material.

Curator, Oral History and Sound  
04 462 3972

*The Alexander Turnbull Library is part of the Department of  
Internal Affairs*

## Outreach Services

# Oral history workshops Wellington

April - June 2016



Telephone operators. New Zealand Free Lance : Photographic prints and negatives. Ref: PAColl-5469-047. Alexander Turnbull Library.. <http://natlib.govt.nz/records/23075056>

## Wellington enrolment form

Name: \_\_\_\_\_

Postal address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email address: \_\_\_\_\_  
\_\_\_\_\_

€ Please invoice me / my organisation. If you have a purchase order number, please include it here:  
\_\_\_\_\_

€ I will pay by credit card or eftpos on the day of my first workshop

**Please note: We do NOT accept cash or cheques**

Essentials of Oral History Research:	\$300	\$220*
Abstracting Oral History	\$180	\$140*
Entire course (Essentials and Abstracting)	\$480	\$360*

**\*Reduced fees are for full time students or community services cardholders**

Please send completed form to:

Outreach Services  
Alexander Turnbull Library  
PO Box 12349, Wellington 6144  
Or email to  
[ATLOutreach@dia.govt.nz](mailto:ATLOutreach@dia.govt.nz)

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### The Essentials of Oral History Research

This is a two day course, with one month between them.

**Day One: Introduction to Oral History**  
**Saturday 30 April 2016**  
**8.45am-4.30pm**

An introduction to oral history methodology. How to plan an oral history project, choose the best equipment, achieve clear audio recordings, select informants, follow ethical procedures, develop questioning techniques, process oral history, and make the material available for use. Bring a recorder if you have one you intend to use for recording. Exercises to be completed before Day Two will be discussed.

**Day Two: Recording Seriously**  
**Saturday 28 May 2016**  
**8.45am-4.30pm**

*Recording Seriously* builds on *Day One: Introduction to Oral History*, reviewing work completed and covering in more detail interview techniques, project planning and technical, ethical, and legal issues.

**\$300 (\$220)\* for both days**  
**Limit: 12**



Children listening through headphones at the school for deaf children, Thorndon School, Wellington. Negatives of the Evening Post newspaper. Ref: EP/1959/4085-F. Alexander Turnbull Library.  
<http://natlib.govt.nz/records/30648185>

### Abstracting Oral History

**Saturday and Sunday**  
**25 & 25 June 2016**  
**8.45am-1pm**

The abstract is a comprehensive time-coded summary, which serves as a guide to the oral history researcher. Here is an opportunity to practice the comprehension and editing skills needed to compile a reliable and usable abstract. Completion of an *Essentials of Oral History Research* or a recent equivalent introductory course is recommended but not required.

**\$180 (\$140)\***  
**Limit: 8**

**\*Reduced fees are for full-time students or community services cardholders.**